



**BYLAWS
OF THE
BRONTE VILLAGE RESIDENTS' ASSOCIATION**

Article I.

Name

The name of this corporation shall be **Bronte Village Residents' Association.**

Article II.

Object

The objects of this association shall be the establishment and operation of a residents' association for the purposes of:

- a) advancing the cultural and social interests of the seasonal and permanent owners and residents of properties in and around Oakville in the province of Ontario;
- b) carrying on research and investigation into problems connected with the ownership, development, management, financing and promotion of real property in Oakville;
- c) and such other complementary purposes not inconsistent with these objects.

Article III.

Members

Section 1. Any household shall be eligible for membership upon payment in full of the annual membership fee.

Section 2. A membership entails a single residential household regardless of the number of occupants.

Section 3. The annual membership fee shall be **twenty dollars**, payable on or before the date of the Annual General Meeting for the membership year of **April 1st to March 31st**.

Section 4. A membership, paid in full, is a requirement to vote at any and all general and special meetings of the Association.

Section 5. Any members, who become delinquent in the payment of membership fees after the commencement of the new fiscal year, will lose their right to vote at general and special meetings until such time as they resume full payment of fees owing.

Article IV.

Election of Officers

Section 1. The Officers of the Association shall be a President, a Vice-President, a Corporate Secretary, a Treasurer, a Membership Officer, a Recording Secretary, a Website Officer and two Directors. These officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted by the Association.

Section 2. Any member of the Association may make nominations for the election of officers. All nominated candidates must be members in good standing.

Section 3. The officers elected for the Association's first term commencing April 1, 2004, shall be elected according to the following schedule:

- a) the President, Corporate Secretary, Membership Officer, Website Officer and one Director for two years;
- b) the Vice-President, Treasurer, recording Secretary and one Director for one year.

Thereafter, all officers shall be elected to serve for two years, or until their successors are elected, and their term of office shall begin at the close of the annual general meeting at which they are elected.

Section 4. No member shall hold more than one office at a time.

Section 5. The officers of the Association, including the Directors, shall constitute the Executive Board. Any vacancies on the Executive Board between elections may be filled at the discretion of the Board until the next general meeting.

Article V.

Meetings

Section 1. The annual general meeting of the Association shall be held no more than 60 days after the fiscal year end of the Association, unless otherwise ordered by the Association or by the Executive Board. At least 15 days' notice shall be given. This meeting shall be for the purpose of electing officers, receiving reports of officers and committees, and for any other business that may arise.

Section 2. An agenda and all essential information for the annual general meeting will be supplied to all members at least 10 days' prior to the meeting. This information will include a list of offices open for election and those members who offer themselves for election.

Section 3. Special meetings can be called by the President or by the Executive Board and shall be called upon the written request of ten voting members of the Association. The purpose of the meetings shall be stated in the call. Except in cases of emergency, at least 15 days' notice shall be given.

Section 4. Fifteen members of the Association shall constitute a quorum.

Article VI.

The Executive Board

Section 1. The officers of the Association, including the Directors, shall constitute the Executive Board.

Section 2. The Executive Board shall have general supervision of the affairs of the Association between general meetings, shall fix the hour and place of the meetings, make recommendations to the Association and shall perform such other duties as are specified in these bylaws. The Board shall be subject to the orders of the Association, and none of its acts shall conflict with action taken by the Association.

Section 3. Unless otherwise ordered by the Board, regular meetings of the Executive Board shall be held as necessary but not less than once every 3 months. Special meetings of the Board can be called by the President and shall be called upon request of three members of the Board, with at least three days' notice given.

Section 4. The President or Vice-President and four officers shall constitute a quorum of the Executive Board.

Article VII.

Committees

Section 1. A Finance Committee composed of the Treasurer and three other members shall be appointed by the President prior to each annual general meeting. It shall be the duty of this committee to prepare a budget for the fiscal year beginning April 1st, and to submit it to the Association at the general meeting. The Finance Committee can submit supplements to the budget to the Executive Board for the current fiscal year.

Section 2. An Auditing Committee of three members shall be appointed by the President prior to the annual general meeting, whose duty it shall be to audit the Treasurer's accounts at the close of the fiscal year and to report at the annual meeting.

Section 3. The Executive Board may appoint members to serve, from time to time, on community advisory committees, such as, but not limited to: Bronte Advisory Committee, Petro Canada Advisory Committee and HRP5 Bronte Community Consultation Committee. The representative members shall report business resulting from these committee meetings to the Executive Board and/or the annual general meeting as necessary.

Section 4. Such other committees, standing or special, shall be appointed by the President as the Association or the Executive Board shall from time to time deem necessary to carry on the work of the Association.

Article VIII.

Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Association may adopt.

Article IX.

Use of Information

All personal information regarding members will be collected and used within the guidelines of the *Privacy of Personal Information Act*.

Article X.

Amendment of Bylaws

These bylaws can be amended at any general meeting of the Association by a two-thirds vote, provided that the amendment has been submitted in writing at least 30 days prior to the meeting.